



EMILY GRIFFITH

TECHNICAL COLLEGE

2020-2021 Esthetician Checklist

Be ready for the first day of class:

- **Payment and Student ID**
 - You must confirm payment arrangements with the Treasurer's Office (Lincoln Campus, 6th floor) within 10 business days of registering for classes OR by the first day of class (whichever comes first). A monthly payment plan is available for this program.
 - Pay in-person at the Treasurer's Office, online at www.emilygriffith.edu/student-portal-instructions, or by phone at 720-423-4786. Cash, check, VISA, and MasterCard accepted.
 - You will receive your student ID at the Treasurer's Office after payment arrangements are confirmed.

- **Program Structure & Delivery**
 - The Esthetician program is delivered in a hybrid format. This means that part of your instruction, class time, and coursework will be completed at home and some will be done in the classroom/spa.
 - Due to the delivery, this program will require computer use and internet access.
 - Your instructor will inform you of your specific schedule when you begin class.

- **Program Information**
 - The Esthetician program will prepare you to get your Colorado's Esthetician's license to work in a salon, spa, medical spa or doctor's office.
 - You'll gain the skills to provide services such as analyzing customers' skin care needs, discussing treatments and products with customers, performing facials, tinting eyebrows, giving facial massage, applying makeup, advising customers on skin care and makeup techniques, promoting skin care products, and cleaning equipment and work area.
 - Certifications in microdermabrasion and chemical peels will be awarded after you complete the program and obtain your license.
 - The Esthetician program will prepare you to pass the state-licensing exam.

- **Program Policies**
 - You must follow the Student Code of Conduct at all times. This will be reviewed in class.
 - Attendance is important and required in order to successfully complete the Esthetician Program and become state licensed. You will review these policies on our first day of

class.

- **Textbook and Supplies**

- The textbook and classroom kit are included in your tuition and fees. You will receive these items in class. Used textbooks and opened kits may not be returned.
- Bring a notebook and pen/pencil everyday to take notes.

- **Other Expenses not included in your tuition**

- Black scrubs or a white esthetician lab coat. You may purchase these items from the following stores or other retailers of your choice: Walmart, Crazy Scrubs, Scrubs and Beyond (Colorado Mills), Amazon.

- **Dress Code**

- You are required to wear your school ID and black scrubs or a white esthetician lab coat (with business casual attire underneath the esthetician lab coat) unless otherwise directed. These items need to be purchased within 3 days of starting the esthetician program.
- Professional and comfortable shoes must be worn at all times.
- No jeans. No shorts. No clothes with holes. No revealing clothing. No flip flops.
- Students not following the dress code will be asked to change or leave. Being asked to leave will count as missed time.

- **Childcare, Parking, and Transportation**

- For help connecting with community child care assistance, contact the Student Success Center at 720-423-4889.
- For public transit info, visit www.rtd-denver.com. Information on nearby parking and public transit is available at www.emilygriffith.edu/locations-address-and-parking.