



EMILY GRIFFITH TECHNICAL COLLEGE

2021-2022 Construction Essentials Checklist

On the first day of class, you are required to have:

- Steel toed work boots
- Spiral notebook
- Pens
- Pencils
- Combination lock or lock with key - for the equipment lockers

IMPORTANT: You will need to purchase access to NCCERConnect, interactive coursework and access to *four* different online textbooks, for approximately \$58/textbook. Your instructor will walk you through where to purchase this access within the first week of class. Below are the titles of the textbooks you will be purchasing access to.

Course Code	Book Title
CON 157, MAT 102	Core Curriculum Trainee Guide, 5th edition
CAR 101, 102, 103	Carpentry Level 1 Trainee Guide, 5th edition
EIC 104, 124, 126, 128	Electrical Level 1 Trainee Guide, 9th edition
PLU 100, 101, 205	Plumbing Level 1 Trainee Guide, 4th edition

Accelerated Program

- On the first day of class for a program crucial policy, procedure, and orientation take place. It is expected that all registered students attend on the first day. If a student does not attend on the first day of a program without prior approval from the Instructional Dean or Associate Dean, they will be dropped from the program and encouraged to register at another date.
- Classes are completed at a quick pace, without breaks between classes. One class is covered in its entirety before moving to the next class. Classes range from one to six weeks.
- Due to the fast pace of the program, attendance is required for student success.



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- In order to access course content online, students must make payment arrangements with the Treasurer's Office prior to the first class. If a student has not made these arrangements, they will not have access to course content and may find themselves behind in class from day one.

Internet and Computer Access

- Access to a reliable internet connection outside of class is required in order to complete assignments in the Learning Management System and other online tools.
- Access to a reliable PC/Laptop outside of class is required.
 - Should you need to borrow a laptop from the school, before your program start date please contact the College of Trades, Industry, and Professional Studies Student Success Coordinator, Ciara Martinez at student.help@emilygriffith.edu.
- Students must have a flash/thumb drive to store course assignments. No files should be stored on classroom laptops or computers.
- Please discuss technology access needs with your Career Navigator and instructor prior to starting class.

Classroom Logistics

- In the College of Trades, Industry, and Professional Studies our programs welcome new students multiple times throughout the year. As a student, you will likely experience being in the classroom with another cohort that may be learning different content than you. We believe this structure enriches the learning experience for all students, as the peer to peer learning that takes place is invaluable.