



EMILY GRIFFITH TECHNICAL COLLEGE

2021-2022 Phlebotomy Checklist 45 Clinical Hours Required

On the first day of class, please submit a copy of the following documents to your instructor:

- Copy of government issued ID. Minimum age requirement is 18 years old.
- Copy of your Demonstration of Program Readiness assessments.
- Copy of your High School diploma or GED.
- Copy of your criminal background check. Order your background check at American DataBank www.emilygriffithtechnicalcollegecompliance.com (303) 573-1130 \$59. See back side of checklist for information on disqualifying offences. **Must be completed within 3 months prior to start date.** When asked to list a position, enter Phlebotomy.
- Basic Life Support needs to be completed prior to you being registered for your clinical. BLS courses are available through the Emily Griffith Technical College of Health Sciences and Administration for an additional fee. Please see the website for additional information and a link to the course schedule.
- Copy of 10-panel Drug Test taken within two weeks of program start date. Test available at Rocky Mountain Drug Testing 303-407-9316 \$25 cash or Wiz-Quiz <http://www.wiz-quiz.com> (303) 914-1045 \$35 cash.
- Copy of two MMR (measles, mumps, rubella) vaccines or MMR titer documenting a positive result.
- Copy of Varicella (chickenpox) vaccine, Varicella titer documenting a positive result, or a physician's documentation of disease.
- Copy of 3 HBV vaccines (Hepatitis B Virus) or titer documenting a positive result. The HBV vaccines are three separate vaccinations over a 6 month period.
- Copy Tuberculosis (TB) skin test results documenting a negative reaction within the last year, or a copy of negative chest x-ray results taken within the last five years. TB skin tests are available at various locations, including the Denver Health TB Clinic, independent pharmacies, urgent care facilities, public health departments, and physician offices. QuantiFERON-TB Gold blood test results or chest x-ray results within the last 5 years are acceptable in place of the TST. [**NOTE:** The TST is a 2-step process and takes 48-72 hours to complete. Please plan accordingly.]
- Copy of tetanus/diphtheria/pertussis (TDap) vaccine.
- Copy of current Flu vaccine (for programs starting October through May).
- Copy of COVID-19 vaccine.

On the first day of class, please have:

- Textbook - *Phlebotomy Handbook Blood Collection from Basic to Advanced*, Dianna



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Garza, 10th ed. Book ISBN 978-0134709321. Available at

<http://emilygriffith.textbookx.com>. **Bring your book on the first day of class.**

- EGTC Student ID - Available at Treasurer's Office after payment.
- Matching burgundy scrub top and bottom, approximately \$25.

Keep a copy of all documentation for your own records. If you have questions about this checklist, please contact your Instructor, Gabrielle Clem at gabrielle.clem@emilygriffith.edu or the Health Sciences and Administration Career Navigator Asawer Alhilo asawer.alhilo@emilygriffith.edu

[NOTE: *It is recommended that a prospective student, who is in the process of addressing a disqualifying criminal offense, resolve the issue prior to applying to a Health Sciences & Administration program. Students with unresolved disqualifying criminal offenses may participate in classroom activities but will not be allowed to register for courses that require a practice experience, such as clinicals and internships, in health care facilities. Students who resolve their issue related to a disqualifying criminal offense within one (1) month of completing the classroom component of the program will be allowed to register for clinical/internship courses. Registration will be based upon availability of the course and openings on the class roster.*]



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Colorado Community College System Healthcare Programs Disqualifying Criminal Offenses

The following criminal offenses appearing on a criminal background check will disqualify an applicant for admission to CCCS Nursing, Emergency Medical Services (EMS), and Allied Health Programs.

- Any felony conviction (no time limit).
- Crimes of violence (assault, sexual offenses, arson, kidnapping, any crime against an at-risk adult or juvenile, etc.) as defined in section 18-1.3-406 C.R.S. in the 7 years immediately preceding the submittal of application. •Any offense involving unlawful sexual behavior.
- Any crime, the underlying basis of which has been found by the court on the record to include an act of domestic violence, as defined in section 18-6-800.3 C.R.S. in 7 years immediately preceding the submittal of application.
- Any crime of elder or child abuse, as defined in section 18-6-401 C.R.S.
- Any crime related to the sale, possession, distribution or transfer of narcotics or controlled substances.
- Any felony theft crimes in the 7 years immediately preceding the submittal of application.
- Any misdemeanor theft crimes in the 7 years immediately preceding the submittal of application.
- Any offense of sexual assault on a client by a psychotherapist, as defined in section 18-3-405.5 C.R.S.
- Crimes of moral turpitude (prostitution, public lewdness/exposure, etc.) in the 7 years immediately preceding the submittal of application.
- Registered Sex Offenders (no time limit).
- Any offense in another state, the elements of which are substantially similar to the elements of any of the above offenses.
- More than one (1) D.U.I. in the 7 years immediately preceding the submittal of application. •Listed on the U.S. Treasury, Office of Foreign Assets Control (OFAC) or Specially Designated Nationals (SDN).
- Listed on Health and Human Services/Office of Inspector General List of Excluded Individuals/Entities or the GSA List of Parties Excluded from Federal Programs.
- If the investigation reveals information that could be relevant to the application, the designated individual responsible for background checks may request additional information from the applicant. The offense shall be reviewed on a case-by-case basis.
- Students who have successfully completed the terms of a deferred adjudication agreement will not be disqualified.
- If any applicant feels the criminal background check is inaccurate, they may appeal the decision and request a review with the specific community college applied at. It is the applicant's burden to produce substantial evidence that proves the crimes charged are incorrect.